

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF COMMISSIONERS OF THE
TOPSFIELD HOUSING AUTHORITY**

September 14, 2023

69 WASHINGTON STREET, TOPSFIELD MASSACHUSETTS

Members Present: Talisa Rafferty
 Colleen Gibson
 Jennifer DiCarlo

Absent: Gerald McCarthy

The meeting was called to order at 9:05 AM

Minutes: The minutes from the August 10 meeting were accepted.

Bills and Communications: Diane Drinan presented the check summary for August 2023 totaling \$22,127.12

Executive Director's Report:

Diane Drinan reported:

6 vacancies, one unit off line for a Mod project

The waitlist has 3072 applicants, 1289 are elderly, 1783 are non-elderly, 2 transfers

Enclosed the July operating statement

Old Business

New Business

Talisa signed the Wage Match acknowledgement.

Adjournment 9:34 AM

Respectfully submitted:

Diane Drinan, PHM

Executive Director

Topsfield Housing Authority