

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF COMMISSIONERS OF THE
TOPSFIELD HOUSING AUTHORITY**

**August 10, 2023
69 WASHINGTON STREET, TOPSFIELD MASSACHUSETTS**

Members Present: Talisa Rafferty
Colleen Gibson
Gerald McCarthy
Absent: Jennifer DiCarlo

The meeting was called to order at 9:00 AM

Minutes: The minutes from the June 8th meeting were accepted.

Bills and Communications: Diane Drinan presented the check summary for July 2023 totaling \$13,632.37

Executive Director's Report:

Diane Drinan reported:
6 vacancies, one unit off line for a Mod project
The waitlist has 2952 applicants, 1221 are elderly, 1731 are non-elderly, 2 transfers
Enclosed the June operating statement

Old Business

New Business

Jerry McCarthy made a motion, 2nd by Colleen Gibson to approve the certificate of final completion for project #298038. U.

Adjournment 9:13 AM

Respectfully submitted:
Diane Drinan, PHM
Executive Director
Topsfield Housing Authority