

**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF COMMISSIONERS OF THE  
TOPSFIELD HOUSING AUTHORITY**

**June 8, 2023**

**69 WASHINGTON STREET, TOPSFIELD MASSACHUSETTS**

Members Present:            Talisa Rafferty  
                                     Colleen Gibson  
                                     Jennifer DiCarlo  
                                     Gerald McCarthy

The meeting was called to order at 9:013 AM

**Minutes:** The minutes from the May 11th meeting were accepted.

**Bills and Communications:** Diane Drinan presented the check summary for May 2023 totaling \$45,851.56

**Executive Director's Report:**

Diane Drinan reported:

5 vacancies, one unit off line for a Mod project

The waitlist has 2720 applicants, 1089 are elderly, 1631 are non-elderly, 3 transfers

Enclosed the February operating statement

**Old Business**

On 5/22/23 we received \$10,000 subsidy from DHCD

**New Business**

Jerry McCarthy made a motion , 2<sup>nd</sup> by Talisa Rafferty to approve the Annual Plan. U.

**Adjournment 10:00 AM**

Respectfully submitted:

Diane Drinan, PHM

Executive Director

Topsfield Housing Authority