

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF COMMISSIONERS OF THE
TOPSFIELD HOUSING AUTHORITY**

November 9, 2023

69 WASHINGTON STREET, TOPSFIELD MASSACHUSETTS

Members Present: Colleen Gibson
Jennifer DiCarlo
Gerald McCarthy
Talisa Rafferty

Guest: James Griffin
Juliette Rec
Dvid Twiss

The meeting was called to order at 9:08 AM

Minutes: The minutes from the October 12th meeting were accepted by a motion from Jerry McCarthy, 2nd by Talisa Rafferty. U.

Bills and Communications: Diane Drinan presented the check summary for October 2023 totaling \$33,221.19

Executive Director's Report:

Diane Drinan reported:
4 vacancies, one unit off line for a Mod project
The waitlist has 3232 applicants, 1365 are elderly, 1867 are non-elderly, 2 transfers
Enclosed the September operating statement

Old Business

New Business

Juliette Rec and David Twiss from the Georgetown Housing Authority board were present to discuss a merger with the Haverhill Housing Authority.

Talisa Rafferty made a motion, 2nd by Jenn DiCarlo to sign the amended contract with EOHLC for financial assistance in the amount of \$162,325. U.

Jerry McCarthy made a motion, 2nd by Talisa Rafferty to approve the 2024 budget. U.

Roll call:

Colleen Gibson	yes
Jerry MCarthy	yes
Jen DiCarlo	yes
Talisa Rafferty	yes

Jen DiCarlo made a motion, 2nd by Talisa Rafferty to approve and sign the year end documents. U.

Adjournment 11:15 AM

Respectfully submitted:
Diane Drinan, PHM
Executive Director
Topsfield Housing Authority

**MINUTES OF THE SPECIAL MEETING OF THE
BOARD OF COMMISSIONERS OF THE
TOPSFIELD HOUSING AUTHORITY**

**Wednesday November 15, 2023
69 WASHINGTON STREET, TOPSFIELD MASSACHUSETTS**

Talisa Rafferty called the special meeting to order at 10:04.

Members Present: Talisa Rafferty
Colleen Gibson
Gerard McCarthy
Jennifer DiCarlo

Clara Ruiz Vargas and Dan Dellea from the Haverhill Housing Authority came to discuss the proposed merger

The meeting adjourned at 11:00

Respectfully submitted:

Diane Drinan, PHM
Executive Director
Topsfield Housing Authority