

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF COMMISSIONERS OF THE
TOPSFIELD HOUSING AUTHORITY**

**January 12, 2023
69 WASHINGTON STREET, TOPSFIELD MASSACHUSETTS**

Members Present: Talisa Rafferty
Colleen Gibson
Jennifer DiCarlo
Gerald McCarthy

The meeting was called to order at 9:02 AM

Minutes: The minutes from the December 8th meeting were accepted.

Bills and Communications: Diane Drinan presented the check summary for December 2022 totaling \$21,585.81.

Executive Director's Report:

Diane Drinan reported:
2 vacancies, one unit off line for a Mod project
The waitlist has 2406 applicants, 923 are elderly, 1483 are non-elderly, 2 transfers
Enclosed the November operating statement

Old Business

New Business

Talisa Rafferty made a motion, 2nd by Jenn DiCarlo to approve the proposed management agreement with Georgetown Housing Authority in the amount of \$38,292 per year for five years. U.

Roll call:

Talisa Rafferty yes
Jennifer DiCarlo yes
Colleen Gibson yes
Jerry McCarthy yes

Adjournment 9:13 AM

Respectfully submitted:
Diane Drinan, PHM
Executive Director
Topsfield Housing Authority