

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF COMMISSIONERS OF THE
TOPSFIELD HOUSING AUTHORITY**

**September 9, 2021
69 WASHINGTON STREET, TOPSFIELD MASSACHUSETTS**

Members Present: Talisa Rafferty
 Jennifer DiCarlo
 Gerald McCarthy
 Colleen Gibson
Guest: Tim Gray

Jerry McCarthy called the meeting to order at 9:30 AM

Minutes: The minutes from the August 12th meeting were accepted.

Bills and Communications: Diane Drinan presented the check summary for August 2021 totaling \$17,656.72 for the boards review.

Executive Director's Report:

Diane Drinan reported:
0 vacancies
The waitlist has 1454 applicants, 579 are elderly, 875 are non-elderly, 2 transfers
Enclosed the July operating statement

Old Business

Tim Gray discussed next steps to inquire about adding low income housing in Topsfield.

New Business

Jenn DiCarlo made a motion, 2nd by Colleen Gibson to approve the Reasonable Accommodation Policy. U.

Adjournment: 11:15 AM

Respectfully submitted:
Diane Drinan, PHM
Executive Director
Topsfield Housing Authority