

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF COMMISSIONERS OF THE
TOPSFIELD HOUSING AUTHORITY**

September 8, 2022

69 WASHINGTON STREET, TOPSFIELD MASSACHUSETTS

Members Present: Talisa Rafferty
Colleen Gibson

Phone: Jennifer DiCarlo
Gerald McCarthy

The meeting was called to order at 9:11 AM

Minutes: The minutes from the August 18th meeting were accepted.

Bills and Communications: Diane Drinan presented the check summary for August 2022 totaling \$9650.25

Executive Director's Report:

Diane Drinan reported:

7 vacancies

The waitlist has 2067 applicants, 793 are elderly, 1274 are non-elderly, 2 transfers

Enclosed the July operating statement

Old Business

New Business

Talissa Rafferty made a motion, 2nd by Colleen Gibson to approve the Language Access plan. U.

Adjournment 9:39 AM

Respectfully submitted:

Diane Drinan, PHM

Executive Director

Topsfield Housing Authority