

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF COMMISSIONERS OF THE
TOPSFIELD HOUSING AUTHORITY**

July 14, 2022

69 WASHINGTON STREET, TOPSFIELD MASSACHUSETTS

Members Present: Talisa Rafferty
 Colleen Gibson
 Jennifer DiCarlo (by phone)
 Gerald McCarthy

The meeting was called to order at 9:04 AM

Minutes: The minutes from the June 9th meeting were accepted.

Bills and Communications: Diane Drinan presented the check summary for June 2022 totaling \$29,727.71

Executive Director's Report:

Diane Drinan reported:

6 vacancies

The waitlist has 1987 applicants, 757 are elderly, 1230 are non-elderly, 2 transfers

Enclosed the May operating statement

Old Business

New Business

Talisa Rafferty made a motion, 2nd by Jen DeCarlo to approve the Fair Housing Marketing Plan. U.

Jen DeCarlo made a motion, 2nd by Colleen Gibson to nominate Talisa Rafferty for Board Chairman. U.

Talisa Rafferty made a motion, 2nd by Colleen Gibson to nominate Jennifer DeCarlo for Vice Chairman. U.

Talisa Rafferty made a motion, 2nd by Jen DeCarlo to nominate Colleen Gibson as Treasurer. U.

Adjournment 9:15 AM

Respectfully submitted:

Diane Drinan, PHM

Executive Director

Topsfield Housing Authority