

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF COMMISSIONERS OF THE
TOPSFIELD HOUSING AUTHORITY**

June 9, 2022

69 WASHINGTON STREET, TOPSFIELD MASSACHUSETTS

Members Present: Talisa Rafferty
Colleen Gibson
Jennifer DiCarlo
Gerald McCarthy

Guests: Kathleen Hunt, Cynthia Shea, Lillian Foye

The meeting was called to order at 9:06 AM

Minutes: The minutes from the April 14th meeting were accepted.

Bills and Communications: Diane Drinan presented the check summary for May 2022 totaling \$37,499.17.

Executive Director's Report:

Diane Drinan reported:
7 vacancies
The waitlist has 1919 applicants, 730 are elderly, 1189 are non-elderly, 2 transfers
Enclosed the April operating statement

Old Business

New Business

DHCD notified us that we will be receiving an additional \$85,089.00 from ARPA funding to be used for capital projects.
Board elections are tabled until the July meeting
Jennifer DiCarlo made a motion, 2nd by Talisa Rafferty to approve the Capital Plan after the changes are made to the Preventative Maintenance Policy. U.

Adjournment 9:30 AM

Respectfully submitted:
Diane Drinan, PHM
Executive Director
Topsfield Housing Authority