

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF COMMISSIONERS OF THE
TOPSFIELD HOUSING AUTHORITY**

January 13, 2022
69 WASHINGTON STREET, TOPSFIELD MASSACHUSETTS

Members Present: Talisa Rafferty
Colleen Gibson
Jennifer DiCarlo
Gerald McCarthy

Guest: Dick Cullinan

Gerald McCarthy called the meeting to order at 9:04 AM

Minutes: The minutes from the December 9th meeting were accepted.

Bills and Communications: Diane Drinan presented the check summary for December 2021 totaling \$39,165.75 for the boards review.

Executive Director's Report:

Diane Drinan reported:
4 vacancies
The waitlist has 1721 applicants, 677 are elderly, 1044 are non-elderly, 3 transfers
Enclosed the November operating statement

Old Business

Jenn DiCarlo made a motion, 2nd by Colleen Gibson to approve the final completion and final payment of \$1495.00 for project #298037. U.

New Business

Dick Cullinan led a discussion for veterans family housing at Nike Village.
The board went into executive session at 10:00, returned at 10:06.

Adjournment 10.07 AM

Respectfully submitted:
Diane Drinan, PHM
Executive Director
Topsfield Housing Authority