

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF COMMISSIONERS OF THE
TOPSFIELD HOUSING AUTHORITY**

**October 11, 2018
69 WASHINGTON STREET, TOPSFIELD MASSACHUSETTS**

Members Present: Richard Cullinan
 Colleen Gibson
 George Anderson
 Gerald McCarthy

Chairperson, Cullinan called the meeting to order at 9:30 AM.

Minutes: The minutes from the September 13th meeting were accepted.

Bills and Communications: Diane Drinan presented the check summary for September 2018 totaling \$116,228.09 for the boards review.

Executive Director's Report:

Diane Drinan reported:
0 vacancies
The waitlist has 91 applicants, 68 are elderly, 23 are non-elderly, 1 emergency, 0 transfers
Presented the August operating statements for the boards review

Old Business

New Business

Jerry McCarthy made a motion, 2nd by George Anderson to approve the certificate of substantial completion for project #298032. U.

George Anderson made a motion, 2nd by Colleen Gibson to approve the certificate of final completion for project #298032. U.

Adjournment: 10:25

Respectfully submitted:
Diane Drinan, PHM
Executive Director
Topsfield Housing Authority