

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF COMMISSIONERS OF THE
TOPSFIELD HOUSING AUTHORITY**

**October 11, 2017
69 WASHINGTON STREET, TOPSFIELD MASSACHUSETTS**

Members Present George Anderson
 Gerald McCarthy
 Collen Gibson
 Richard Cullinan

Chairperson, Cullinan called the meeting to order at 9:30 AM.

Minutes: The minutes from the September 14th meeting were accepted.

Bills and Communications: Diane Drinan presented the check summary for September 2017 totaling \$217,403.77 for the boards review. \$194,025.43 are expenses for project #298021.

Executive Director's Report:

Diane Drinan reported:

0 vacancies

The waitlist has 68 applicants, 47 are elderly, 21 are non-elderly, 0 emergencies, 0 transfers

Presented the August operating statements for the boards review

Old Business

New Business

The board signed the lead paint certificate for 2017 and the signature cards for the Institution for Savings bank accounts.

George Anderson made a motion, 2nd by Jerry McCarthy to sign the DHCD contract amendment #11 to work plan #5001 in the amount of \$152,283.00. U.

Jerry McCarthy made a motion, 2nd by George Anderson for all officers to remain in place until June 2018. U.

Adjournment: 10:15

Respectfully submitted:

Diane Drinan, PHM

Executive Director

Topsfield Housing Authority