

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF COMMISSIONERS OF THE
TOPSFIELD HOUSING AUTHORITY**

**October 10, 2019
69 WASHINGTON STREET, TOPSFIELD MASSACHUSETTS**

Members Present: Richard Cullinan
 Colleen Gibson
 George Anderson

Members absent: Gerald McCarthy

Chairperson, Cullinan called the meeting to order at 9:30 AM.

Minutes: The minutes from the July 11th meeting were accepted.

Bills and Communications: Diane Drinan presented the check summary for September 2019 totaling \$25,003.67 for the boards review.

Executive Director's Report:

Diane Drinan reported:

0 vacancies

The waitlist has 439 applicants, 198 are elderly, 241 are non-elderly, 0 emergencies, 0 transfers

Presented the August operating statements for the boards review

The board was given the latest audit report

Old Business

Jodi Maurer from Secure Energy made a presentation and we signed a two year contract.

New Business

Adjournment: 10:00

Respectfully submitted:
Diane Drinan, PHM
Executive Director
Topsfield Housing Authority