

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF COMMISSIONERS OF THE
TOPSFIELD HOUSING AUTHORITY**

**December 10, 2020
69 WASHINGTON STREET, TOPSFIELD MASSACHUSETTS**

Members Present: Talisa Rafferty
Colleen Gibson
Gerald McCarthy
Jennifer DiCarlo

Jerry McCarthy called the virtual meeting to order at 9:40 AM

Minutes: The minutes from the November 12th meeting were accepted.

Bills and Communications: Diane Drinan presented the check summary for October 2020 totaling \$30,804.35 for the boards review.

Executive Director's Report:

Diane Drinan reported:

0 vacancies

The waitlist has 1035 applicants, 437 are elderly, 598 are non-elderly, 14 emergencies, 0 transfers

The October operating statement was not ready for the boards review

Old Business

New Business

Anthony Gill from Hampshire Power/Alternative Energy made a presentation to the board.

Talisa made a motion, 2nd by Jenn for Diane to sign a contract with Hampshire Power/Alternative Energy after Diane speaks to the ED at the Essex Housing Authority. U.

Adjournment: 10:10 AM

Respectfully submitted:
Diane Drinan, PHM
Executive Director
Topsfield Housing Authority