

**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF COMMISSIONERS OF THE  
TOPSFIELD HOUSING AUTHORITY**

**May 13, 2021  
69 WASHINGTON STREET, TOPSFIELD MASSACHUSETTS**

Members Present: Talisa Rafferty  
Colleen Gibson  
Gerald McCarthy  
Jennifer DiCarlo

Jerry McCarthy called the virtual meeting to order at 9:35 AM

**Minutes:** The minutes from the March 11<sup>th</sup> meeting were accepted.

**Bills and Communications:** Diane Drinan presented the check summary for April 2021 totaling \$59,194.70 for the boards review.

**Executive Director's Report:**

Diane Drinan reported:

1 vacancy

The waitlist has 1251 applicants, 505 are elderly, 746 are non-elderly, 20 emergencies, 0 transfers

Enclosed the March operating statement

**Old Business**

**New Business**

On April 22<sup>nd</sup> we hosted a fourth covid vaccine clinic for our tenants. Everyone who wanted a vaccine is fully vaccinated.

**Adjournment: 10:45 AM**

Respectfully submitted:  
Diane Drinan, PHM  
Executive Director  
Topsfield Housing Authority

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