

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF COMMISSIONERS OF THE
TOPSFIELD HOUSING AUTHORITY**

**February 11, 2021
69 WASHINGTON STREET, TOPSFIELD MASSACHUSETTS**

Members Present: Talisa Rafferty
 Colleen Gibson
 Jennifer DiCarlo
 Gerald McCarthy

Jerry McCarthy called the virtual meeting to order at 9:33 AM

Minutes: The minutes from the January 14th meeting were accepted.

Bills and Communications: Diane Drinan presented the check summary for January 2021 totaling \$23,956.45 for the boards review.

Executive Director's Report:

Diane Drinan reported:

1 vacancy

The waitlist has 1134 applicants, 471 are elderly, 663 are non-elderly, 22 emergencies, 0 transfers

Enclosed the December operating statement

Old Business

New Business

On February 4th the Housing Authority hosted a covid vaccine clinic for the tenants who are over 75 years old. This was a group effort with the Council on Aging, Board of Health and the Topsfield Fire Department.

Adjournment: 9:43 AM

Respectfully submitted:
Diane Drinan, PHM
Executive Director
Topsfield Housing Authority