

**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF COMMISSIONERS OF THE  
TOPSFIELD HOUSING AUTHORITY**

**Thursday May 11, 2017  
69 WASHINGTON STREET, TOPSFIELD MASSACHUSETTS**

Members Present        George Anderson  
                                 Gerald McCarthy  
                                 Collen Gibson  
                                 Richard Cullinan

Chairperson, Cullinan called the meeting to order at 9:32 AM.

**Minutes:** The minutes from the April 13th meeting were accepted.

**Bills and Communications:** Diane Drinan presented the check summary for April 2017 totaling \$240,062.35 for the boards review. \$208,728.49 are expenses for project #298021.

**Executive Director's Report:** Diane Drinan reported:

6 vacancies, 6 offline for sill replacement project  
The waitlist has 86 applicants, 58 are elderly, 28 are non-elderly, 2 emergencies, 1 transfer  
Presented the March operating statements for the boards review

**Old Business**

The board was given copies of the formula funding award letter for 2020 in the amount of \$95,586.

**New Business**

George Anderson made a motion to approve a three year management agreement with Georgetown Housing Authority, 2<sup>nd</sup> by Jerry McCarthy

Roll call:

|          |     |
|----------|-----|
| Gibson   | yes |
| McCarthy | yes |
| Anderson | yes |
| Cullinan | yes |

**Adjournment: 10:25**

Respectfully submitted:

Diane Drinan, PHM  
Executive Director  
Topsfield Housing Authority