

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF COMMISSIONERS OF THE
TOPSFIELD HOUSING AUTHORITY**

**Thursday June 8, 2017
69 WASHINGTON STREET, TOPSFIELD MASSACHUSETTS**

Members Present George Anderson
 Gerald McCarthy
 Collen Gibson

Absent: Richard Cullinan

Vice Chairperson, Anderson called the meeting to order at 9:35 AM.

Minutes: The minutes from the May 11th meeting were accepted.

Bills and Communications: Diane Drinan presented the check summary for May 2017 totaling \$234,864.64 for the boards review. \$216,552.39 are expenses for project #298021.

Executive Director's Report: Diane Drinan reported:

3 vacancies, 3 offline for sill replacement project
The waitlist has 81 applicants, 28 are elderly, 53 are non-elderly, 1 emergency, 0 transfers
Presented the April operating statements for the boards review

Old Business

The Capital Plan revision was approved by DHCD on 5/17/17, which included \$280,000 to paint the buildings. Jodi Maurer from secure energy addressed the board. She will be back prior to September to discuss a new contract.

New Business

George Anderson made a motion, 2nd by Colleen Gibson to approve a CORI policy. U.
Jerry McCarthy moved to suspend regular meetings for July and August of this year, 2nd by Coleen Gibson. U.

Adjournment: 10:00

Respectfully submitted:
Diane Drinan, PHM
Executive Director
Topsfield Housing Authority