

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF COMMISSIONERS OF THE
TOPSFIELD HOUSING AUTHORITY**

January 14, 2021

69 WASHINGTON STREET, TOPSFIELD MASSACHUSETTS

Members Present: Talisa Rafferty
 Colleen Gibson
 Jennifer DiCarlo
Members absent: Gerald McCarthy

Talisa Rafferty called the virtual meeting to order at 9:31 AM

Minutes: The minutes from the December 10th meeting were accepted.

Bills and Communications: Diane Drinan presented the check summary for December 2020 totaling \$28,962.14 for the boards review.

Executive Director's Report:

Diane Drinan reported:

1 vacancy

The waitlist has 1091 applicants, 456 are elderly, 635 are non-elderly, 19 emergencies, 0 transfers

Enclosed the November operating statement

Old Business

New Business

Talisa Rafferty made a motion, 2nd by Colleen Gibson to approve the snow emergency policy. U.

Adjournment: 9:40 AM

Respectfully submitted:

Diane Drinan, PHM

Executive Director

Topsfield Housing Authority