

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF COMMISSIONERS OF THE
TOPSFIELD HOUSING AUTHORITY**

**Thursday December 8, 2016
69 WASHINGTON STREET, TOPSFIELD MASSACHUSETTS**

Members Present

Richard Cullinan
George Anderson
Gerald McCarthy

Members Absent:

Rose David

Chairperson, Cullinan called the meeting to order at 9:30 AM.

Minutes: The minutes from the November 10, 2016 meeting were accepted.

Bills and Communications: Diane Drinan presented the check summary for November 2016 totaling \$42,459.56 for the boards review. \$27,231.60 are expenses for project #298021.

Executive Director's Report: Diane Drinan reported:

9 vacancies, 9 offline for sill replacement project
The waitlist has 84 applicants, 55 are elderly, 29 are non-elderly, 1 emergency, 2 transfers
Presented the October operating statements for the boards review

Old Business

New Business

The board will have a special meeting on December 15th to discuss the resignation of a board member.

Adjournment: 10:30

Respectfully submitted:
Diane Drinan, PHM
Executive Director
Topsfield Housing Authority