

Fish Status	Project Name	Priority	DCD	TDC	FY 2016 Or Prior Or Other Funds	Year 2017	Year 2018	Year 2019	Year 2020	Year 2021	ADA FF	FF	DHCD ER	CR	OR	OTHER
1 ACTIVE	Sills and structural damage	1	10/31/2014	\$2,188,087.00	\$486,445.63	\$1,701,641.37						\$77,988.77	\$1,570,918.23	\$474,180.00	\$65,000.00	
4 ACTIVE	Tree Removal - Sill issue problem - Phase 1	1	9/7/2016	\$10,000.00		\$10,000.00						\$10,000.00				
	Replace Refrigerators - Action Energy - Grant	1	5/30/2015	\$24,000.00	\$24,000.00											\$24,000.00
	Replace lighting fixtures - Action Energy - Grant	1	5/30/2015	\$100,000.00	\$100,000.00											\$100,000.00
	Heat pump - AC replacement/update Action Energy - Grant	1	6/30/2015	\$600,000.00	\$600,000.00											\$600,000.00
	Replace Hot Water Heater	1	7/1/2017	\$4,480.00			\$4,480.00					\$4,480.00				
	Door Lock Replacement	1	7/1/2017	\$43,764.00			\$43,763.99					\$43,764.00				
	Install Door in Office Area	1	7/2/2017	\$3,850.00			\$3,850.00					\$3,850.00				
	Update/Upgrade Fire Alarm System	1	7/1/2018	\$48,000.00				\$47,999.98				\$48,000.00				
	ADA HP & Standard Parking Spaces - Repave	1	7/1/2018	\$75,000.00				\$74,999.99			\$3,157.13	\$71,842.87				
	Bathtub Update to Showers	2	9/9/2019	\$152,041.00					\$74,887.39	\$77,153.59		\$152,041.00				

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF COMMISSIONERS OF THE
TOPSFIELD HOUSING AUTHORITY**

**Thursday August 11, 2016
69 WASHINGTON STREET, TOPSFIELD MASSACHUSETTS**

Members Present

Richard Cullinan
Paula Burke
George Anderson
Rose David

Chairperson, Cullinan called the meeting to order at 9:35 AM.

Minutes: The minutes from the June 30, 2016 meeting were accepted.

Bills and Communications: Diane Drinan presented the check summary for July 2016 totaling \$128,648.93 for the boards review. \$109,712.88 are expenses for project #298021.

Executive Director's Report: Diane Drinan reported:

8 vacancies, 8 offline for sill replacement project Unit 7D was rented on 8/1/16
The waitlist has 72 applicants, 49 are elderly, 23 are non-elderly, 0 emergencies
Presented the June operating statements for the boards review
Diane transferred \$20,000 from the CD to the operating account.

Old Business

George Anderson made a motion, 2nd by Rose David to approve change order #1 in the amount of \$89,433.90. U.

New Business

George Anderson motioned to accept Paula Burke's resignation with regret, 2nd by Rose David. U.

George Anderson nominated Jerald L. McCarthy of Blueberry Lane to complete the unexpired term in accordance with town regulations, 2nd by Rose David. U.

The board signed the lead paint certification.

Adjournment: 10:10

Respectfully submitted:

Diane Drinan, PHM

Executive Director

Topsfield Housing Authority